



BOYS & GIRLS CLUBS
OF GREATER SCOTTSDALE

THE POWER OF POTENTIAL

SUMMER CAMP
May 31 THRU
AUGUST 5TH
*Club will be closed
Monday July 4th

SUMMER CAMP REGISTRATION/2011

Child's Name _____

Address _____

City _____ Zip _____

Home Phone _____

Child's Birth date _____ Age _____

Grade _____ School _____
(Going into next year)

Child Lives with _____

Mother _____

Authorized to pick child up Yes _____ No _____

Employer _____

Wk .Ph. _____ Cell _____

E-mail _____

Father _____

Authorized to pick child up Yes _____ No _____

Employer _____

Wk. Ph. _____ Cell _____

E-mail _____

Parent/Guardian Signature _____ **Date** _____

EMERGENCY MEDICAL INFORMATION

You have my permission to seek emergency medical treatment for my child if I cannot be reached.

Parent's Initial _____

SPECIAL PROBLEMS/CONDITIONS:

Examples: hearing, speech, asthma, emotional, behavior:

EMERGENCY CONTACT (OTHER THAN PARENT)

Name _____

Phone _____

Relation to child _____

Childs Name _____

The following persons have my permission to pick up my child from the Club:

1. Name _____

Address _____

Phone _____

Relationship _____

2. Name _____

Address _____

Phone _____

Relationship _____

3. Name _____

Address _____

Phone _____

Relationship _____

4. Name _____

Address _____

Phone _____

Relationship _____

Parent Signature: _____ Date _____

ALL THE ABOVE PERSONS WILL NEED TO BRING A CURRENT FORM OF IDENTIFICATION TO VERIFY THE ABOVE INFORMATION WHEN THEY PICK UP YOUR CHILD.



MEMBERSHIP APPLICATION

Last Name	_____
Member #	_____
Branch	_____
Programs	_____

Child Information

Last Name _____	Street Address _____
First Name _____	Mailing Address _____
MI _____ Suffix (Jr., etc.) _____	City _____
Nickname _____	State _____ Zip _____
Grade _____	Home Phone _____
Gender (Circle One) Male Female	School _____
Ethnicity (check one)	Date of Birth _____
<input type="checkbox"/> African-Amer. <input type="checkbox"/> Caucasian <input type="checkbox"/> Native Amer.	Distance from Club (Approx. in miles - check one)
<input type="checkbox"/> Asian/Pacific <input type="checkbox"/> Hispanic <input type="checkbox"/> Other	
	<input type="checkbox"/> Less than 1 <input type="checkbox"/> 1 to 3 <input type="checkbox"/> More than 3

The following questions apply to SRP-MIC members only and in no way disqualifies acceptance for Boys & Girls Club membership. Are you a member of the SRP-MIC? Yes No If so, which community? Salt River Lehi

Emergency Information

Contact (not guardian) _____	Allergies _____
Relationship to child _____	Medications _____
Contact's Phone # _____	Health Ins. Carrier _____

Parent/Guardian Information

Last Name _____	Last Name _____
First Name _____	First Name _____
MI _____ Suffix (Jr., etc.) _____	MI _____ Suffix (Jr., etc.) _____
Relationship to child _____	Relationship to child _____
Marital Status _____	Marital Status _____
Street Address _____	Street Address _____
City _____	City _____
State _____ Zip _____	State _____ Zip _____
Home Ph# _____	Home Ph# _____
Business Ph# _____	Business Ph# _____
Cell Ph# _____	Cell Ph# _____
Email _____	Email _____
Employer _____	Employer _____
Job Title _____	Job Title _____

Household Information

Annual Household Income (check one)		Member Lives With (Check one)	
<input type="checkbox"/> Under \$10,000	<input type="checkbox"/> \$40,000 - \$49,999	<input type="checkbox"/> Both Parents	<input type="checkbox"/> Mother <input type="checkbox"/> Father
<input type="checkbox"/> \$10,000 - \$19,999	<input type="checkbox"/> \$50,000 - \$99,999	<input type="checkbox"/> Grandparents	<input type="checkbox"/> Stepmother <input type="checkbox"/> Stepfather
<input type="checkbox"/> \$20,000 - \$29,999	<input type="checkbox"/> \$100,000+	<input type="checkbox"/> Guardian	<input type="checkbox"/> Other _____
<input type="checkbox"/> \$30,000 - \$39,999			

I give my permission for emergency medical treatment of my child for illness or accident, if I cannot be contacted. I give full consent to publish all photographs, motion pictures and/or videos for any and all Club related exhibitions, public displays, publications and/or advertising purposes, without limitation or reservation. I also agree no compensation will be paid for any of the aforementioned. I hereby give my permission for my child to become a member of the Boys & Girls Clubs of Greater Scottsdale. I understand that the Club is not responsible for the time or manner in which he/she arrives at or leaves the Club and that he/she may come and go at his/her own volition. If I do not want my child to leave the Club, I recognize that it is my responsibility to communicate that to him/her. The Boys & Girls Clubs and its property are not responsible for personal injury or loss of property.

Parent/Guardian Signature _____ Witness _____ Date _____

Office Use Only
Start Date _____ Expiration Date _____
Revised Mar 09



Internet and Information Systems Acceptable Use Policy

Purpose

The Boys & Girls Clubs of Scottsdale (the 'Club') is providing Internet access at all its clubhouses. The Club believes that computer technology has great educational benefits and, for this reason, we wish to create opportunities for our members to learn about and gain hands on experience with the Internet and computer technology. To meet this need, the Club has constructed a private system for the exclusive use of our members and employees.

Access

The Club will provide access to the World Wide Web (WWW) and File Transfer Protocol (FTP). E-mail accounts are not provided by the Boys & Girls Clubs of Scottsdale. The Boys & Girls of Scottsdale makes no representations as to the accuracy, availability, or fitness of the Club's information systems, the Internet, or any information obtained from or stored on Club networks or any external systems for any purpose. The Club does not allow or endorse any commercial use of Club systems. Further, Club systems may not be used for political lobbying.

Users of the Club systems must be aware that they are using a privately owned network and that all usage may be logged. The Club reserves the right to review any information transmitted through Club systems for policy adherence or other security purpose. Members should not expect any level of privacy in their usage of Club systems.

Acceptable/Unacceptable Uses

The Club prohibits the use of Club systems to access or transmit any material which is considered adult in nature. This includes any data containing pornography, sexually oriented material, profanity or that encourages hatred or any action(s) that are considered crimes in Scottsdale, the State of Arizona, and/or in the United States of America. The Club is very concerned about the welfare and safety of our members and all children. The Club makes every effort to monitor Internet usage and also employs Solid Oak Software Cyber Sitter content filtering software to prohibit inappropriate material from being accessed by the members. While the Club goes to great lengths to protect members from inappropriate content, no system can completely guarantee that such material cannot be accessed. Also, although the filtering software does an excellent job of screening information before it is displayed, everyone has different definitions of what is appropriate content. It is EXTREMELY IMPORTANT for each member and his/her family to discuss their own values and beliefs. If ever any member comes across any information that they find offensive, wrong, or that makes them feel uncomfortable in any way, they are to leave that site, close that program, or otherwise terminate what they are doing and notify a staff member immediately.

Any attempts to access Club systems or other systems on the Internet without the knowledge or permission of the system's owner and/or administrator are prohibited and such attempts may constitute a crime. The Club will not tolerate any such activities and will cooperate fully with any law enforcement attempts to investigate such activities.

Members are never to disclose personal information about themselves, their families, or other club members to anyone over the Internet. Personal information includes, but is not limited to, last names, phone numbers, addresses, social security numbers, photographs of members, and the names of schools members attended.

Member accounts will include a randomly generated user id and password combination. This confidential information and is not transferable between members. Each member is responsible to maintain the privacy of his/her accounts. If a member suspects that another person has access to his/her account, the member should notify a staff member immediately. This will help to protect the member in the event that any inappropriate and/or illegal activities are committed by someone using the member's account.

Members are never to arrange meetings with people they "meet" over the internet. Such arrangements are NEVER to be made using Club systems regardless of parental and/or staff knowledge or consent. Further, members are never to solicit or obtain personal information from others on the internet. This includes phone numbers, address, photographs, and other personal/contact information.

Club systems are not to be used to retrieve e-mail from personal external accounts. The Club does not provide or allow e-mail access by members on Club systems.

The use of Internet Chat Relay (IRC), AOL Instant Messenger, MSN Chat, Yahoo Chat or similar chat systems are not allowed on Club systems.

Members must observe copyright laws and never use Club systems to transmit and/or retrieve data belonging to others without those parties' consent. This includes the illegal reproduction of software as well as plagiarism. Members may not use text, images or other information created by others without the permission of the author(s).

Members are prohibited from bringing copyright protected software to the Club and installing such software on Club systems. Members are also prohibited from using peer to peer software such as Napster, Kazaa Imix, Morpheus or any other peer-to-peer software.

Members are to exercise caution when introducing software and electronic media (diskettes, CD-ROM's, websites, FTP downloads, etc.) to inhibit the introduction and replication of computer viruses. All foreign media brought to the club is to be scanned for viruses by staff members before being used on club systems. Failure to allow staff to screen media before use may result in disciplinary action against the offending member(s).

Club systems are not to be used in the sale or purchase of any goods or services. No commercial activities or transactions are to take place on Club systems.

Members may only save information on club systems with the permission of a staff member. Members are not to store any information on the local hard drives of any machines in the Club. Members may not only store information in their home directory on the file server. Disk space is limited and the Club reserves the right to limit and/or prohibit the use of such space by members. Further, the Club does not guarantee the safety or accessibility of any information stored on Club systems. Local client machines are regularly erased and reformatted, so storage of information on them will likely result in data loss. Home directories on the network may be cleared also, if such action is deemed necessary by the network administrator. Important and/or irreplaceable files should be stored on floppy disks by the members. The Club may or may not provide, at its discretion, diskettes or other media to members for use in storing their files. The Club is not responsible for ANY loss of data regardless of the cause.

Discipline

Members who are found in violation of the Boys & Girls Clubs of Scottsdale's Acceptance Use Policies may face disciplinary measures including, but not limited to, computer usage restrictions, parental notification, suspension from the Club, termination of membership in the Boys & Girls Clubs of Scottsdale, and possible civil and criminal penalties. The Club staff will attempt to administer these disciplinary measures appropriately, with regard to the seriousness of the member's offense. The Club will cooperate with local, state, and federal law enforcement agencies investigating any criminal activity originating from Club computer systems.

Personal & Parental Responsibility

As mentioned before, the Club goes to great trouble and expense to insure member safety and to make Internet use at the Club a positive experience. Parents and guardians must understand, however, that the Internet is a collection of millions of computer systems around the world. There is no controlling body which monitors the Internet and/or its content. Further, the nature of the Internet means that computers from around the globe can all communicate and this means that other users of the Internet may not even be governed by the same laws as we are in the United States. A tool as powerful as the Internet requires responsibility on the part of the user. It is very important for families to discuss their values and beliefs before children use the Internet. The Club wants all members to have positive experiences with the Internet. It is important for children and adolescents to know what appropriate behavior is and what is not. The Club can outline activities and identify them as appropriate or inappropriate, but it is the responsibility of each member and his or her family to insure proper usage of the Internet. We urge families to discuss appropriate behavior and the heavy responsibility that they take on when they allow the Club to trust them with such a powerful tool.

Staff, Volunteer and Other User Responsibility

The aforementioned rules and regulations for Acceptable Use by Club members extends to any and all users of the Boys & Girls Clubs of Scottsdale technology network, including staff, volunteers, parents and/or any other persons not specifically mentioned or identified herein. Violation of this policy can result in suspension or dismissal and possible criminal or civil action.

Parental Acceptance _____

Name

I have read and understand this Acceptable Use Policy and agree to adhere to the requirements as stated. I will discuss user responsibility with my child and understand the consequences of misuse of the Boys & Girls Club Technology and Internet accessibility rules.

Signature

Date

Member Acceptance _____

Name

I understand the rules regarding internet and computer use at the Boys & Girls Club and agree to follow them at all times. I understand that failure to follow the rules can result in suspension or loss of Club membership as well as criminal action.

Signature

Date



BOYS & GIRLS CLUBS
OF GREATER SCOTTSDALE

THE POWER OF POTENTIAL

Parent Policy Agreement

Child Name: _____ Parent Name: _____

ACKNOWLEDGEMENT/AGREEMENT: Please read and initial each line if you are in agreement. If any item does not meet your approval, please state the reason below on lines provided and bring it to the attention of the Branch Administrative Assistant or Branch Director.

1. _____ I understand that the club is closed on the following holidays: New Years Day, Thanksgiving Day and the day after, Christmas Day and the day after (or before), July 4th, Labor Day, and Memorial Day. From time to time there will be other days closed, which will be posted in advance.
2. _____ The Boys & Girls Clubs of Greater Scottsdale has my authorization to use photographs, reproduction, and any sound recording of my child. Such use may include advertising and publicity purposes. (I attest that my child's identity is not under protection furthermore, he/she is not under foster care, court order or protective custody.)
3. _____ I approve the administration of pre/post surveys as well as online evaluation tools to my child while he/she is participating in the Boys & Girls Clubs of Greater Scottsdale program. I understand these results are helpful in evaluating the effectiveness of the program, that the information is strictly confidential, and that copies of the surveys/tools are available to me upon request.
4. _____ I understand that I will be notified should my child become ill or have behavioral issues during the day, and that it will be necessary to make arrangements to have my child leave or be picked up as soon as possible after notification. If my child is exposed to a contagious disease, I agree to notify a full time staff and agree that my child may not be permitted to attend the program. I understand that my child may not be permitted to attend the program until a physician has granted permission in writing.
5. _____ I understand that the Boys & Girls Clubs of Greater Scottsdale reserves the right to suspend or terminate my child's enrollment from the Club if my child exhibits poor behavior. It is my responsibility to meet with the Branch Director or Youth Development Supervisor to discuss any matter of concern on either the Clubs' part or mine.
6. _____ Boys & Girls Club staff members are available to help address questions, concerns or suggestions. Major questions or concerns should be addressed with the Youth Development Supervisor and/or the Branch Director. If time does not permit an immediate discussion, a meeting for review of the situation will be set. However, I understand that anyone who engages in disorderly conduct of any kind such as use of speech/language that is offensive/inappropriate or demonstrates physical/verbal abuse or threat of harm to any staff/volunteer/member, will be subject to removal and possible exclusion from the facility.
7. _____ I understand that the club is not responsible for items brought to the club that are lost or stolen.
8. _____ I acknowledge that as I am the parent/guardian signing the membership form, I am ultimately responsible for any/all monies due to the club on behalf of said member. Also, as the signing adult, I am the only person who will receive financial information and/or statements for this member. Any information

requested by a third party must be obtained by myself and passed on or requested by mail from Human Resources with a court order. No information will be released without a court order.

9. _____ I will read the Boys & Girls Clubs of Greater Scottsdale's Internet and Information Acceptable Use Policy. I hereby release the Boys & Girls Clubs of Greater Scottsdale, its personnel, and any institution with which it is affiliated, from any and all claims and damages of any nature arising from my child's use of or inability to use the Club's system including, but not limited to claims that may arise from unauthorized use of the Club's system to purchase products or services.
10. _____ (Lehi and Red Mountain branches only) I understand that in the event consultation is needed regarding any issues such as anger management, bereavement, family issues, etc., the Lehi and Red Mountain branches will refer members and families to agencies in the Salt River Pima Maricopa Indian Community or other agencies to receive the services needed.

If any item does not meet your approval, please state the reason on the lines provided below:

Parent/Guardian Signature _____

Date: _____

Signature of BGCS Representative _____

Date: _____

VIRGINIA G. PIPER BRANCH **WHO SHOULD I CONTACT?**

BRANCH DIRECTOR- CASSIE PATRIS-BROWNE

cbrowne@bgcs.org

(480) 344-5521

COURTNEY EMERT - YOUTH DEVELOPMENT SUPERVISOR

cemert@bgcs.org

(480) 344-5523

I want to know what the special event is for the week

I don't know what group my child is in.

Other members are causing problems for my child.

I have concerns about a Club program.

VICKI SHETTERLY- BRANCH ADMINISTRATIVE ASSISTANT

vshetterly@bgcs.org

(480) 344-5512

I want to make a payment.

My child has started a new medication.

How much does this program cost?

Someone (other than person listed on form) will be picking up my child.

JEFF BERMAN - ATHLETIC DIRECTOR

jberman@bgcs.org

(480) 344-5522

I am interested in the basketball camp.

I would like to participate in the summer baseball program.

Do you offer any other sports leagues or clinics?

CAT COLE - EDUCATION COORDINATOR

ccole@bgcs.org

(480) 344-5528

I am interested in life camp

I want to sign up for smart girls/Just us

Questions about the computer room

Questions about field trips

Guest Speakers

CHRISTIAN SANFT- TEEN DEVELOPMENT SPECIALIST

csanft@bgcs.org

I am interested in activities going on in the Teen Center

Field trips, Special Events, Late nights

Leadership Opportunities



Virginia G. Piper Branch

2011 Summer Program Policies & Procedures

Registration Information:

Registration for the summer program is done on a first come, first served basis. Register early, space is limited. No additional children will be added after a particular week has reached capacity.

Something new for 5 year olds

This summer we are offering the Summer Camp to 5 year olds who will be entering Kindergarten in the fall of 2011. The requirements: Must be 5 years old on the date they attend the camp. Example: if they do not turn 5 until 7/1/2011, they will not be able to start camp until that date. A birth certificate **must** be shown at the time of registration in order to register your child. Please note that the Club does not offer nap or quiet times, the groups are large, and at times members are mixed with different age groups during free choice. If the Club deems that we cannot serve your child/children's needs they may be removed from our summer camp until the fall 2011 school year begins.

Tuition Information:

Annual \$25 membership fees will be assessed at the time of registration for those that are new to the program or to renew if they are expired. A \$15 non refundable, non transferable deposit is also due for each week your child will be attending. Payments for the remaining balance are due by the payment dates listed below. **Children will not be permitted to attend camp if all fees are not paid in full and on time. You must give the Membership Administrative Assistant 10 days notice if your child will be leaving the program. After 10 days prior to the weeks start date, you will be responsible to pay for those weeks in full, even if your child does not attend. You will be responsible for all fees that accumulate until termination notice is given.** We reserve the right to require parents to pay with cash who have had returned checks.

<u>Weeks:</u>	<u>Payment due in full by:</u>	
1 May 31st-June 3rd	May 20	CLOSED May 30th
2 June 6 th -10 th	May 27	
3 June 13 th -17 th	June 3	
4 June 20 th -24 th	June 10	
5 June 27 th -July 1st	June 17	
6 July 5 th -July 8 th	June 24	CLOSED July 4th
7 July 11 th -15 th	July 1	
8 July 18 th - 22 nd	July 8	
9 July 25 th -29 th	July 15	
10 August 1st-5 th	July 22	

Late Fees:

A **\$5.00 late charge** will be assessed on each child's account that is not paid in full by the by the dates listed above.

Tuition Assistance:

Tuition assistance is available for our summer program. Forms must be filled out and submitted to the Membership Office with proper documentation including a completed application, 2 most recent pay stubs and a copy of your most recent Federal income tax return. A discounted weekly deposit of **\$5.00** will be required to reserve each week if approved for a scholarship along with the annual membership fee. If you are applying for a scholarship and want your child to start before your scholarship application has been reviewed, a full price payment will be collected. If approved for a scholarship the difference can be credited to the following week of camp. Please allow up to one week for your scholarship application to be reviewed. All applications will be considered, however, assistance is not guaranteed.

Parent Information

The Club strongly encourages parents to follow up with the Youth Development Supervisor and full time staff with any feedback, questions or concerns. Club staff will put forth a strong effort to reach parents through different modes of communication including but not limited to a weekly newsletter which is kept at the front desk, new member follow ups which are given to the parents of brand new Club members within their first 4 weeks, and weekly mass emails to parents. In addition to “Members of the Week” and “Crazy Cash” as recognition for positive behavior, each staff will choose one member’s parent each week to make a positive call home to. **For further information about the Summer Camp please attend our Summer Parent and Youth Orientation on Friday May 13th from 6pm-7pm.**

Transportation & Field Trips:

No transportation is provided by the Club or the staff to or from Summer Camp. Staff members are not permitted to give children rides to or from the Club. Members will be transported to field trips by one of our Club vehicles or on a school district’s bus that we reserve for the day. All members riding in our vans/bus must follow some very basic and simple rules:

- They must wear their seat belts at all times.
- Hands and other body parts must stay inside the vehicle.
- No food, drink or candy allowed inside the vehicle.
- Yelling or gestures to bystanders will not be permitted.
- They must follow the directions of the driver.
- They must sit properly in their seats.

Cabins A-B will attend field trips on Tuesdays, C-D on Wednesdays and E-F on Thursdays. Please check the summer schedule as some weeks may be scheduled differently. Permission slips must be signed and verbal permission cannot be taken over the phone the day of the field trip. Parents may not attend field trips with their children and cannot drop them off or pick their child up from the field trip location. Field trips are not mandatory but are included in the weekly camp fee. If your child stays back at the Club during their scheduled field trip they **may not** go with a different age group on a different day that week. If you choose to keep your child back at the Club from a field trip they will be placed with the closest age group that did not attend.

Please discuss the rules of appropriate behavior on the van/bus and field trips with your child. Members may be suspended from the Club or from future field trips for violations of these rules.

Summer Movie Fun:

A master field trip will take place every Monday and Friday for the cost of \$40.00 for weeks 1-10 of camp. Members may bring cash for concession items. Only 26 spots are available each day, please check with the membership office for openings each week for a one time fee of \$5.00 and must be signed up each week your child plans on attending the movies.

No Refunds will be given for this field trip.

Pick Up Procedures:

It is mandatory for the parent or guardian to have a pick-up authorization card to pick up your child. The pick-up authorization card will be issued upon registration. **It is necessary to show the pick-up authorization card to the front desk staff each day.** When you register your child you also will be asked to list on your child's emergency card all individuals you wish to be able to pick up your child. These individuals will be asked to show a photo ID card when picking up members. We will release your child to anyone on your pick up list when they show their photo ID. If you would like someone not on your list to pick up your child on a particular day you must give us a note in writing, or email vshetterly@bgcs.org or cbrowne@bgcs.org

Open Door Policy:

The Boys & Girls Clubs of Greater Scottsdale has an open door policy. The Club is not responsible for the time or manner in which members arrive or leave the Club. Parents must communicate to their children that they want them to remain at the Club until they are picked up.

Picking up Children on Time:

Please make a note of our closing time, which is **6:00pm SHARP** for the Summer Program. It is extremely important that you pick up your child on time. Repeated tardiness in picking up your child could result in termination of participation in Club programs.

Custody Situations:

Due to the number of custody situations that we are faced with, if a parent is not to pick up a child, Boys & Girls Clubs of Greater Scottsdale policy requires a copy of the custody papers to be on file with the membership office. If that parent attempts to pick up the child, we will notify the parent immediately. We will not forcibly deny the restricted parent from picking up the child. Please speak to your child/children about these situations. This will help us to ensure the safety of your child/children.

Behavior:

Children are expected to follow Club rules such as: Respect the Club, staff and fellow members. We will handle most discipline problems at the branch level, and will require parental involvement when the infraction is (1) frequently repeated or (2) has more serious threat of harm to oneself, staff or other members. Once a serious infraction has occurred it is the responsibility of the Boys & Girls Club to contact the member's parent and to take the appropriate disciplinary action. **If a member is sent home, they must be picked up within one hour or they will be suspended the following day.** The Boys & Girls Club is not authorized to give out personal information such as names, phone numbers or addresses to other members or their parents. **Field trips may be taken away from a member that cannot display the appropriate behavior while within Club walls.**

Parent/Guardian Code of Conduct

The Boys & Girls Clubs of Greater Scottsdale's staff is happy to help parents/guardians with any questions, concerns or suggestions. We realize that a parent needs to feel his/her child is receiving the best possible quality programs in a safe environment and has the right to inquire about and observe the facility. Any questions or complaints should be addressed with the Youth Development Supervisor or another full time staff. They will be happy to address your concerns if time permits, or set up a meeting for further review of the situation. However, any persons who engage in disorderly conduct of any kind such as use of speech/language that is offensive/inappropriate/physical/verbal abuse or threat of harm to any staff/volunteer/member will be subject to removal and possible exclusion from the facility.

Membership Cards:

Make sure your child brings his/her membership card each day. This permits them to check out games. The first card is free with a paid membership. Lost or damaged cards may be replaced in the Membership Office for \$1; lanyards can be purchased for \$2.

Sick Policy:

Staff will notify parent if a child becomes ill during the day. Any child exposed to a contagious disease must be picked up immediately and will only be permitted to return to the club after authorization from a physician. Please notify the Membership Office if your child has been diagnosed with a contagious disease such as lice, strep throat, etc.

If a member is sent home from the Club for an illness such as a fever or flu like symptoms, they must be picked up within one hour.

Participation:

Each group is scheduled for 45 minutes in each program area. Members are required to stay with their group at all times. Members are encouraged to participate in all activities in each of the 5 core areas which are: Character & Leadership Development, Education & Career Development, The Arts, Health & Life Skills, and Sports, Fitness, & Recreation. Boys & Girls Clubs of Greater Scottsdale is dedicated to introducing members to a wide variety of programs to help develop the whole child. Members may only sit out of a rotation with a note from a parent or doctor.

Money & Change:

The staff will not hold or be responsible for money. Members should keep their money with them at all times-clothing with pockets is helpful. We do not have change for larger bills. The Club is not responsible for money taken by the pop machine which is supplied through the Pepsi Company. Cash is only accepted for breakfast, lunch and the movies.

Personal Items:

The Boys & Girls Club will not be responsible for items lost or stolen during the Summer Program. This includes, but is not limited to: toys, video games, I-pods, athletic equipment, cell phones, skateboards, rollerblades, bikes, etc. should be left at home. All backpacks/ lunch boxes should be kept in the designated space; the Boys & Girls Club will not be responsible for items that are left inside them. All lost and found items will be kept for approximately one week. After such time, any articles still not claimed will be donated to the Boys & Girls club Thrift Shop.

Appropriate Attire:

Both male and female members should dress appropriately for participation in all activities and events. For safety reasons, **closed toe shoes** must be worn at all times, we suggest tennis shoes (No flip flops, backless shoes or sandals). Parents may be called to bring closed toe shoes for their child, and they will not be able to participate in athletic activities until they

have them. Some field trips such as skating, bowling, etc. require members to have socks. Parents may be charged \$2 for socks provided by the Club if their child would like to attend the trip and forgot them.

Phone Usage:

Members will be allowed to use the phones for emergency calls only. We also ask that parents refrain from calling their children. Pick-up and “sleep-over” arrangements should be made the night before. We will take messages to members from parents only, but please limit these. All cell phones should be left at home. If seen at the Club they will be confiscated and returned to parents at the time of pick up.

Medication:

Medication must be in the original bottle with the child’s name and time to be given imprinted on it. Over the counter medication must be accompanied by a doctor’s note with the dosage and time increments to dispense listed. Children are responsible for getting their medication at the appropriate time. Parents must complete and sign a medication form which is kept on file in the Membership Office prior to the dispensing of medication. Members are not to bring their own cough medicine, Tylenol, Aspirin, etc. to the Club.

Lunch & Snack:

Each day lunch and snack time will be provided for members to eat something that they brought from home. **Lunches and snacks will not be refrigerated or reheated for members.** The Club will not provide any food to the members during the Summer Program. If a child does not have a lunch the parent will be phoned to arrange something. Please notify the Membership Office if your child has any food allergies.

Parking:

For safety reasons, we ask that all members wait inside for their parents. Parents may not call and ask for their children to be sent out to the car. Please park in lined spaces only. **Parking or waiting in the fire lane is not permitted!** The 10 minute parking spaces may only be used when dropping off or picking up your child.

Leader in Training Program:

The purpose of this program is to create a unique voluntary work experience for youth. Members going into 7-10th grade may apply to become LIT’s by picking up an application from the Club. Completed packets are due no later than Monday, April 18th and no other summer volunteers will be considered outside of this program. Younger members may sign up to volunteer in the program as well. Please contact Courtney at 480-344-5523.

Rise & Shine Room:

This summer parents have the option to prepay for breakfast. The cost is \$3, and members will have the choice between various cereals & breakfast bars as well as juice or milk. See the Rise & Shine form in your packet to sign up and pre pay.