



FOR OFFICE USE ONLY
Membership Expires: _____

Please Print

Member's Name _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Grade: _____ (Fall 2011) Birthdate: _____

School: _____

Father's Name: _____ Cell/Work Phone: _____

Mother's Name: _____ Cell/Work Phone: _____

Emergency Contact (other than parent):

Name: _____ Relationship: _____

Phone: _____ Phone: _____ Phone: _____



MEMBERSHIP APPLICATION

Last Name	_____
Member #	_____
Branch	_____
Programs	_____

Child Information	
Last Name _____	Street Address _____
First Name _____	Mailing Address _____
MI _____ Suffix (Jr., etc.) _____	City _____
Nickname _____	State _____ Zip _____
Grade _____	Home Phone _____
Gender (Circle One) Male Female	School _____
Ethnicity (check one)	Date of Birth _____
<input type="checkbox"/> African-Amer. <input type="checkbox"/> Caucasian <input type="checkbox"/> Native Amer.	Distance from Club (Approx. in miles - check one)
<input type="checkbox"/> Asian/Pacific <input type="checkbox"/> Hispanic <input type="checkbox"/> Other	<input type="checkbox"/> Less than 1 <input type="checkbox"/> 1 to 3 <input type="checkbox"/> More than 3

The following questions apply to SRP-MIC members only and in no way disqualifies acceptance for Boys & Girls Club membership. Are you a member of the SRP-MIC? Yes No If so, which community? Salt River Lehi

Emergency Information	
Contact (not guardian) _____	Allergies _____
Relationship to child _____	Medications _____
Contact's Phone # _____	Health Ins. Carrier _____

Parent/Guardian Information	
Last Name _____	Last Name _____
First Name _____	First Name _____
MI _____ Suffix (Jr., etc.) _____	MI _____ Suffix (Jr., etc.) _____
Relationship to child _____	Relationship to child _____
Marital Status _____	Marital Status _____
Street Address _____	Street Address _____
City _____	City _____
State _____ Zip _____	State _____ Zip _____
Home Ph# _____	Home Ph# _____
Business Ph# _____	Business Ph# _____
Cell Ph# _____	Cell Ph# _____
Email _____	Email _____
Employer _____	Employer _____
Job Title _____	Job Title _____

Household Information	
Annual Household Income (check one)	Member Lives With (Check one)
<input type="checkbox"/> Under \$10,000 <input type="checkbox"/> \$40,000 - \$49,999	<input type="checkbox"/> Both Parents <input type="checkbox"/> Mother <input type="checkbox"/> Father
<input type="checkbox"/> \$10,000 - \$19,999 <input type="checkbox"/> \$50,000 - \$99,999	<input type="checkbox"/> Grandparents <input type="checkbox"/> Stepmother <input type="checkbox"/> Stepfather
<input type="checkbox"/> \$20,000 - \$29,999 <input type="checkbox"/> \$100,000+	<input type="checkbox"/> Guardian <input type="checkbox"/> Other _____
<input type="checkbox"/> \$30,000 - \$39,999	

I give my permission for emergency medical treatment of my child for illness or accident, if I cannot be contacted. I give full consent to publish all photographs, motion pictures and/or videos for any and all Club related exhibitions, public displays, publications and/or advertising purposes, without limitation or reservation. I also agree no compensation will be paid for any of the aforementioned. I hereby give my permission for my child to become a member of the Boys & Girls Clubs of Greater Scottsdale. I understand that the Club is not responsible for the time or manner in which he/she arrives at or leaves the Club and that he/she may come and go at his/her own volition. The Boys & Girls Clubs and its property are not responsible for personal injury or loss of property.

Parent/Guardian Signature _____ Witness _____ Date _____

Office Use Only	
Start Date _____	Expiration Date _____
Revised Jul 09	



Parent Policy Agreement

Teen's Name: _____ Parent Name: _____

1. ___ I have enrolled my teen at the Virginia G.Piper Branch of the Boys & Girls Clubs of Greater Scottsdale. Membership fees will be \$25 per year and memberships must be renewed one year from sign-up date. Field trips and other optional activities may incur extra costs.
2. ___ I understand that the Club is closed on the following holidays: Independence Day, Memorial Day, Christmas, Thanksgiving, and Labor Day.
3. ___ I understand that I will be notified should my teen become ill during the day, and that it will be necessary to make arrangements to have my teen picked up as soon as possible after notification. If my teen is exposed to a contagious disease, I agree to notify a full time staff and agree that my teen may not be permitted to attend the program.
4. ___ The Boys & Girls Clubs of Greater Scottsdale has my authorization to use photographs, reproduction and any sound recording of my teen. (I attest that my teen's identity is not under protection furthermore, he/she is not under foster care of court order of protective custody).
5. ___ I understand that the Boys & Girls Clubs of Greater Scottsdale reserve the right to suspend my teen from the Club activities if my teen exhibits poor behavior.
6. ___ I approve the administration of pre/post surveys as well as an online evaluation tool to my teen while he/she is participating in the Boys & Girls Clubs of Greater Scottsdale program. I understand these results are helpful in evaluating the effectiveness of the program that the information is strictly confidential, and that copies of the surveys instruments are available to me, upon request.
7. ___ I understand it is my responsibility to have my teen picked up by the posted closing time. Continual tardiness could result in termination of participating in the Boys & Girls Clubs of Greater Scottsdale programs.
8. ___ I give my teen permission to watch PG-13 movies.
9. ___ I give my teen permission to play video games rated T for Teen.
10. ___ I understand that the Club has an Open Door Policy. I understand it is not the responsibility of the staff to make sure that my teen remains inside the Teen Center.
11. ___ I understand that the Branch Director may terminate the member's enrollment for any of the following reasons: parent is consistently late picking up the member after center closes, behavior is continually disruptive to property and/or refusal to replace damaged property, any single incident that is deemed by the Branch Director to be dangerous, harmful or disruptive to staff or members.

NOTE: If any item does not meet with your approval, please state the reason on the lines provided below.

Signature of Parent/ Guardian

Date



Internet and Information Systems Acceptable Use Policy

Purpose

The Boys & Girls Clubs of Scottsdale (the 'Club') is providing Internet access at all its clubhouses. The Club believes that computer technology has great educational benefits and, for this reason, we wish to create opportunities for our members to learn about and gain hands on experience with the Internet and computer technology. To meet this need, the Club has constructed a private system for the exclusive use of our members and employees.

Access

The Club will provide access to the World Wide Web (WWW) and File Transfer Protocol (FTP). E-mail accounts are not provided by the Boys & Girls Clubs of Scottsdale. The Boys & Girls of Scottsdale makes no representations as to the accuracy, availability, or fitness of the Club's information systems, the Internet, or any information obtained from or stored on Club networks or any external systems for any purpose. The Club does not allow or endorse any commercial use of Club systems. Further, Club systems may not be used for political lobbying.

Users of the Club systems must be aware that they are using a privately owned network and that all usage may be logged. The Club reserves the right to review any information transmitted through Club systems for policy adherence or other security purpose. Members should not expect any level of privacy in their usage of Club systems.

Acceptable/Unacceptable Uses

The Club prohibits the use of Club systems to access or transmit any material which is considered adult in nature. This includes any data containing pornography, sexually oriented material, profanity or that encourages hatred or any action(s) that are considered crimes in Scottsdale, the State of Arizona, and/or in the United States of America. The Club is very concerned about the welfare and safety of our members and all children. The Club makes every effort to monitor Internet usage and also employs Solid Oak Software Cyber Sitter content filtering software to prohibit inappropriate material from being accessed by the members. While the Club goes to great lengths to protect members from inappropriate content, no system can completely guarantee that such material cannot be accessed. Also, although the filtering software does an excellent job of screening information before it is displayed, everyone has different definitions of what is appropriate content. It is **EXTREMELY IMPORTANT** for each member and his/her family to discuss their own values and beliefs. If ever any member comes across any information that they find offensive, wrong, or that makes them feel uncomfortable in any way, they are to leave that site, close that program, or otherwise terminate what they are doing and notify a staff member immediately.

Any attempts to access Club systems or other systems on the Internet without the knowledge or permission of the system's owner and/or administrator are prohibited and such attempts may constitute a crime. The Club will not tolerate any such activities and will cooperate fully with any law enforcement attempts to investigate such activities.

Members are never to disclose personal information about themselves, their families, or other club members to anyone over the Internet. Personal information includes, but is not limited to, last names, phone numbers, addresses, social security numbers, photographs of members, and the names of schools members attended.

Member accounts will include a randomly generated user id and password combination. This confidential information and is not transferable between members. Each member is responsible to maintain the privacy of his/her accounts. If a member suspects that another person has access to his/her account, the member should notify a staff member immediately. This will help to protect the member in the event that any inappropriate and/or illegal activities are committed by someone using the member's account.

Members are never to arrange meetings with people they "meet" over the internet. Such arrangements are NEVER to be made using Club systems regardless of parental and/or staff knowledge or consent. Further, members are never to solicit or obtain personal information from others on the internet. This includes phone numbers, address, photographs, and other personal/contact information.

Club systems are not to be used to retrieve e-mail from personal external accounts. The Club does not provide or allow e-mail access by members on Club systems.

The use of Internet Chat Relay (IRC), AOL Instant Messenger, MSN Chat, Yahoo Chat or similar chat systems are not allowed on Club systems.

Members must observe copyright laws and never use Club systems to transmit and/or retrieve data belonging to others without those parties' consent. This includes the illegal reproduction of software as well as plagiarism. Members may not use text, images or other information created by others without the permission of the author(s).

Members are prohibited from bringing copyright protected software to the Club and installing such software on Club systems. Members are also prohibited from using peer to peer software such as Napster, Kazaa Imix, Morpheus or any other peer-to-peer software.

Members are to exercise caution when introducing software and electronic media (diskettes, CD-ROM's, websites, FTP downloads, etc.) to inhibit the introduction and replication of computer viruses. All foreign media brought to the club is to be scanned for viruses by staff members before being used on club systems. Failure to allow staff to screen media before use may result in disciplinary action against the offending member(s).

Club systems are not to be used in the sale or purchase of any goods or services. No commercial activities or transactions are to take place on Club systems.

Members may only save information on club systems with the permission of a staff member. Members are not to store any information on the local hard drives of any machines in the Club. Members may not only store information in their home directory on the file server. Disk space is limited and the Club reserves the right to limit and/or prohibit the use of such space by members. Further, the Club does not guarantee the safety or accessibility of any information stored on Club systems. Local client machines are regularly erased and reformatted, so storage of information on them will likely result in data loss. Home directories on the network may be cleared also, if such action is deemed necessary by the network administrator. Important and/or irreplaceable files should be stored on floppy disks by the members. The Club may or may not provide, at its discretion, diskettes or other media to members for use in storing their files. The Club is not responsible for ANY loss of data regardless of the cause.

Discipline

Members who are found in violation of the Boys & Girls Clubs of Scottsdale's Acceptance Use Policies may face disciplinary measures including, but not limited to, computer usage restrictions, parental notification, suspension from the Club, termination of membership in the Boys & Girls Clubs of Scottsdale, and possible civil and criminal penalties. The Club staff will attempt to administer these disciplinary measures appropriately, with regard to the seriousness of the member's offense. The Club will cooperate with local, state, and federal law enforcement agencies investigating any criminal activity originating from Club computer systems.

Personal & Parental Responsibility

As mentioned before, the Club goes to great trouble and expense to insure member safety and to make Internet use at the Club a positive experience. Parents and guardians must understand, however, that the Internet is a collection of millions of computer systems around the world. There is no controlling body which monitors the Internet and/or its content. Further, the nature of the Internet means that computers from around the globe can all communicate and this means that other users of the Internet may not even be governed by the same laws as we are in the United States. A tool as powerful as the Internet requires responsibility on the part of the user. It is very important for families to discuss their values and beliefs before children use the Internet. The Club wants all members to have positive experiences with the Internet. It is important for children and adolescents to know what appropriate behavior is and what is not. The Club can outline activities and identify them as appropriate or inappropriate, but it is the responsibility of each member and his or her family to insure proper usage of the Internet. We urge families to discuss appropriate behavior and the heavy responsibility that they take on when they allow the Club to trust them with such a powerful tool.

Staff, Volunteer and Other User Responsibility

The aforementioned rules and regulations for Acceptable Use by Club members extends to any and all users of the Boys & Girls Clubs of Scottsdale technology network, including staff, volunteers, parents and/or any other persons not specifically mentioned or identified herein. Violation of this policy can result in suspension or dismissal and possible criminal or civil action.

Parental Acceptance _____

Name

I have read and understand this Acceptable Use Policy and agree to adhere to the requirements as stated. I will discuss user responsibility with my child and understand the consequences of misuse of the Boys & Girls Club Technology and Internet accessibility rules.

Signature

Date

Member Acceptance _____

Name

I understand the rules regarding internet and computer use at the Boys & Girls Club and agree to follow them at all times. I understand that failure to follow the rules can result in suspension or loss of Club membership as well as criminal action.

Signature

Date



MEMBER GUIDELINES

Boys & Girls Clubs of Greater Scottsdale – Piper Branch

SAL CASENZA TEEN CENTER

MEMBER GUIDELINES, BEHAVIOR STANDARD, AND DISCIPLINE PLAN

It is our pleasure to welcome you to the Boys & Girls Clubs of Scottsdale – Sal Casenza Teen Center. The following Member Guidelines and Behavior Standards have been prepared to help your teen experience a successful and enjoyable time at the Teen Center. Please take the time to read this carefully and go over it with your teen.

MEMBER REGISTRATION INFORMATION

These Member Guidelines, Behavior Standard and Discipline Plan have been developed to inform parents/guardians and members of behavior expectations and consequences of actions while participating in our programs. It is important that the parents/guardians and Members review this packet so that there is a clear understanding of all policies and disciplinary actions. Both parents/guardians and Members will be asked to sign the enclosed Parent/Member Policy Agreement indicating support of the information found in this packet.

To Apply For Membership:

1. Obtain a Teen Center Registration packet (application and this Member Guidelines/Behavior Standard/Discipline Plan) from the Teen Center front desk.
2. Parent/Guardian should review all information with the Member. Both the parent/guardian and Member then need to sign the attached Parent/Member Policy Agreement.
3. Application must be submitted in person to the Teen Center.
4. Once Member's proof of grade level is shown and the yearly membership fee of \$25.00 is paid, Members will be issued a Membership Card.

GENERAL TEEN CENTER INFORMATION

Hours of Operation for Summer

The Teen Center will be open Monday-Friday from 7:30pm-8:30pm. Hours are subject to change however, so please check the monthly calendar for special events and hours of operation. Also, please keep this in mind when planning your teens visit and or pick-up. Teens may come and go from the programs, but please make note of beginning and ending times of the programs so you can make arrangements with your child about when it is appropriate for them to leave the facility and with whom. Please check the calendar for Friday late nights or field trips until 10:00pm.

Entry and Re-entry into the Teen Center

Members must always sign into the Teen Center at the front desk and present their Membership Card every time they enter. Members may leave the Teen Center and return the same day, although re-entry will be taken on a case-by-case basis. High school aged members will be allowed re-entry privileges. If re-entry privileges are abused, members will not

be allowed to return the same day unless they return within a two hour window. Special circumstances can be discussed with Teen Development Supervisor or Cassie Patris-Browne, Branch Director.

Leaving the Program

Teens are not allowed to wait outside the facility for their ride; instead they should wait inside the Teen Center lobby for their ride to arrive.

Bicycles

Members may ride bicycles to the Teen Center providing that all traffic laws are obeyed and they are not ridden on Boys & Girls Club property. Once on the property, bicycles MUST be walked. Bicycles must be locked to a bike rack to prevent theft. The Boys & Girls Club assumes no responsibility for thefts or vandalism.

Skateboards, Roller Skates, Roller Blades, Scooters and Mopeds

If Members use these methods of transportation to get to the Teen Center, they are not to be ridden on Boys & Girls Club property. Members must walk on BGCS property – no exceptions! Skateboards, roller skates, roller blades, scooters and mopeds must be left at the front desk and not used at all within the Teen Center. The privilege of using these items will be taken away if abused. Skateboards must be hung up on rack when inside the Teen Center. The Boys & Girls Club assumes no responsibility for thefts or vandalism.

Loitering/ Trespassing

Once Members leave the Teen Center, they must leave Boys & Girls Club property. Members must not loiter or trespass in any of the following areas: in front of the Teen Center or Youth side, on the Laguna playground/ school property, or in any parking lots. Members should not loiter around Boys & Girls Club property during or after Teen Center hours. All loiterers and/or trespassers will be subject to Teen Center sanctions, as loitering and trespassing will be taken very seriously.

Phone Use

Office phones are only available to members in case of emergency. This is a privilege that should not be abused by members. If parents/guardians need to contact their teen, please call the Teen Center. Messages will be given to teens by the front desk agent. Parents will be permitted to talk to members in emergency situations only.

Enforcement of Facility Rules

Facility rules will be enforced at all times. This applies to activities at the Teen Center, as well as any ongoing Boys & Girls Club activity on a sponsored field trip, or while traveling to and from events.

Suspension/Expulsion

All Members are expected to observe accepted all Teen Center policies and standards of society. We realize that the parent has a great responsibility in the area of discipline. We feel it is important for the Teen Center and the parent/guardians to work together toward this goal. The Teen Center will administer suspension/expulsions with firmness, fairness and consistency. Members will be suspended if there is good cause and continued and willful disobedience is suspension/expulsions with firmness, fairness and consistency. Members will be suspended if there is good cause and continued and willful disobedience is exhibited. Please refer to Member Behavior Standards below.

MEMBER RESPONSIBILITIES

- Members shall be honest, courteous, and respectful of adults, staff, volunteers and specialized instructors, as well as their fellow members.
- Members shall obey the rules of the Teen Center throughout their visit.
- Members shall respect their facility and the personal property of others.

Reporting Member Behavior

If a Member becomes aware of any potentially dangerous and/or illegal situations regarding weapons, drugs, alcohol, fights, property damage, theft, etc., or has information regarding such, he/she is requested to report it to a staff member.

MEMBER BEHAVIOR STANDARDS

The following is a list of general rules to guide Member behavior at the Center. The list is not to be considered all-inclusive. Parents can promote cooperation and agreement between the home and Teen Center to help develop citizenship and high standards of behavior in our youth.

Assault/Battery On Any Boys & Girls Club Employee

It is not permissible to commit assault or battery while at the Teen Center. The Maricopa County Sheriff's Department will be notified and all applicable state and federal laws will be enforced.

Defiance, Refusal to Obey Authority

Members are expected to follow the instruction of Boys & Girls Club staff. If a Member disobeys any employee by action or word, he/she will be considered defiant, and will be written up. Severe and/or repeated defiance will result in suspension and/or expulsion.

Dress

Members at the Teen Center have the responsibility to dress and appear in a manner that promotes a safe, neat, clean and wholesome environment. Members are expected to dress appropriately. The final authority for what is appropriate, safe, clean and non-disruptive shall rest with the Teen Center staff. When necessary, the SUSD dress code will be used.

Fighting Is Prohibited

Members are to use staff and administrators to discuss problems they are having with other Members. If a fight occurs, all Members, including bystanders who provoke and encourage such behavior will be subject to suspension. Teen Center staff will recommend a Member's expulsion for causing serious physical injury to another person, except in self-defense.

Gangs

Wearing, carrying or physically displaying gang paraphernalia or making gestures that symbolize gang membership is prohibited. Engaging in gang related activity is prohibited and subject to immediate expulsion.

Harassment/Hate Crimes

It is not permissible to harass others while at the Teen Center. The Maricopa County Sheriff's Department will be notified and all applicable state and federal laws will be enforced.

Illegal Substances, Drugs and Alcohol

Use and/or possession of any illegal substance at the Teen Center or at any Boys & Girls Club activity are grounds for immediate suspension.

Interpersonal Relationships

Appropriate personal relationships are encouraged; however Teen Center and Boys & Girls Club policy as a whole is one of "hands-off." Holding hands, arm-in-arm, hugging and kissing are not appropriate while at the Teen Center. Nor will sexual harassment of any kind be tolerated.

Loitering/Trespassing

Please see above section regarding loitering and trespassing (General Teen Center Information).

Swearing, Profanity

Members are not to use profanity or vulgar language. Swearing will not be tolerated. Members will be counseled to be aware of their language. The circumstances will determine if more severe consequences are needed.

Theft

Members have the responsibility for taking care of their own possessions. They should make sure that bicycles are locked at all times and money should be kept in a safe place at all times. Members are discouraged from bringing large amounts of money and/or valuable items to the Teen Center. Theft is a serious violation of the law and will be dealt with severely. Any member caught in the act of stealing or after the fact will immediately be subject to Teen Center disciplinary actions and the Maricopa County Sheriff's Department will be notified and all applicable state and federal laws will be enforced.

Tobacco, Possession of Tobacco Products and Smoking

If a Member of the Teen Center has in his/her possession, tobacco or cigarettes, a cigarette lighter, or matches, this is grounds for suspension. Members who are with other Members who are smoking should make a responsible decision to remove themselves from this area. Otherwise, they, too, may be suspended.

Vandalism

Damaging Boys & Girls Club property or the property of others will not be tolerated. Depending upon circumstances, a police report will be made, and parents may be held liable to pay for damages, and/or replace the damaged item in its entirety.

Weapons, and or other Dangerous Items

State law requires that any Member be expelled for possession of any firearm, knife, explosive or other dangerous object at the Teen Center or at a Boys & Girls Club activity, whether it be on or off Teen Center property.

Field trip policy

No more than 10-14 teens will be assigned to 1 staff member for field trips. Middle school members will be expected to stay with a staff at all times on trips that are at an uncontained venue like a water park or the mall.

High School members can venture out on their own (with written permission).

Parents may not pick up or drop off a teen from a field trip except in emergency situations with approval from the Teen Development Specialists or Branch Director.