



Sal Casenza Teen Center After School Program Fact Sheet

Hours of Operation: 2:30 - 7:30pm Monday through Friday (middle & high school)
7:30 - 8:30pm Monday through Friday (high school only)
2:30-10:00pm one Friday a month (middle & high school)

Website: www.bgcs.org

Email Blasts: If you would like to receive monthly information please visit www.bgcs.org/beconnected/ and click on "connect me". Then your contact information and select the Virginia G. Piper Branch!

Prices:	<u>Cost</u>
Membership fee	\$25 per year
Middle school	\$60 per month
High School	FREE

Important Dates:

<u>Club Closed</u>	<u>Date</u>
Labor Day	September 5 th 2011
Staff Development	November 11 th 2011
Thanksgiving Recess	November 24-25 th 2011
In honor of Christmas	December 26 th 2011
In honor of New Year's Day	January 2 nd 2012
Martin Luther King, Jr. Day	January 16 th 2012
Memorial Day	May 28 th 2012

<u>No School-Club Open</u>	<u>Date</u>
Fall Recess	October 10-14 th 2011
Winter Recess	December 19-30 th 2011
Presidents Day	February 20 th 2012
Spring Recess	March 5-9 th 2012
District Recess	April 6 th 2012

**Piper's facility will be CLOSED for ONE of these holidays, but members will have the opportunity to attend another branch in Scottsdale.

Full Time Staff Contacts:

Branch Director

cbrowne@bgcs.org

Contact Cassie with inquiries about contributing to the Club, our facility, full time employees, and program scholarships.

Cassie Patris-Browne

(480) 344-5521

Youth Development Supervisor

cemert@bgcs.org

Contact Courtney with youth center part time staff related questions, youth center member behavior issues, Family Events and youth center Enrichment Clubs.

Courtney Emert

(480) 344-5523

Teen Development Supervisor

csanft@bgcs.org

Contact Christian with teen center part time staff related questions, teen center member behavior issues, monthly teen nights, volunteering, and teen center Enrichment Clubs.

Christian Sanft

(480) 344-5664

Education Coordinator

ccole@bgcs.org

Contact Cat with questions about our homework room, technology, fine arts, and education programs.

Cat Cole

(480) 344-5528

Sports, Fitness, & Recreation Coordinator

jberman@bgcs.org

Contact Jeff for information on our sports & fitness programs, biddyball, basketball camps, and basketball leagues.

Jeff Berman

(480) 344-5522

Members Administrative Assistant

vshetterly@bgcs.org

Contact Vicki to make payments, add an additional person to your pickup list, to sign up for karate, tumbling, cheerleading or basketball, or if your child will not be attending the Club that day.

Vicki Shetterly

(480) 344-5512

Main Phone Line: (480) 860-1601

Youth Center front desk: (480) 344-5662

Sal Casenza Teen Center front desk (480) 344-5563

Fax: (480) 344-5533

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AFTER SCHOOL PROGRAM 2011/2012 TEEN CENTER

Child's Name _____

EMERGENCY MEDICAL INFORMATION

Address _____

You have my permission to seek emergency medical treatment for my child if I cannot be reached.

City _____ Zip _____

Parent's Initial _____

Home Phone _____

SPECIAL PROBLEMS/CONDITIONS:

Gender (Circle One) Male/Female

Examples: hearing, speech, asthma, emotional, behavior

Child's Birth date _____ Age _____

Grade _____ School _____

Child Lives with _____

Mother _____

Authorized to Pick Child Up Yes _____ No _____

Employer _____

Wk .Ph. _____ Cell _____

E-mail _____

Father _____

Authorized to Pick Child Up Yes _____ No _____

Employer _____

Wk. Ph. _____ Cell _____

E-mail _____

EMERGENCY CONTACT (OTHER THAN PARENT)

Name _____

Phone _____

Relation to child _____

Parent/Guardian Signature _____ **Date** _____

Childs Name _____

The following persons have my permission to pick up my child from the Club:

1. Name _____

Address _____

Phone _____

Relationship _____

2. Name _____

Address _____

Phone _____

Relationship _____

3. Name _____

Address _____

Phone _____

Relationship _____

4. Name _____

Address _____

Phone _____

Relationship _____

Parent Signature: _____ Date _____

ALL THE ABOVE PERSONS WILL NEED TO BRING A CURRENT FORM OF IDENTIFICATION TO VERIFY THE ABOVE INFORMATION WHEN THEY PICK UP YOUR CHILD.



MEMBERSHIP APPLICATION

Last Name	_____
Member #	_____
Branch	_____
Programs	_____

Child Information	
Last Name _____	Street Address _____
First Name _____	Mailing Address _____
MI _____ Suffix (Jr., etc.) _____	City _____
Nickname _____	State _____ Zip _____
Grade _____	Home Phone _____
Gender (Circle One) Male <input type="checkbox"/> Female <input type="checkbox"/>	School _____
Ethnicity (check one)	Date of Birth _____
<input type="checkbox"/> African-Amer. <input type="checkbox"/> Caucasian <input type="checkbox"/> Native Amer.	Distance from Club (Approx. in miles - check one)
<input type="checkbox"/> Asian/Pacific <input type="checkbox"/> Hispanic <input type="checkbox"/> Other	
	<input type="checkbox"/> Less than 1 <input type="checkbox"/> 1 to 3 <input type="checkbox"/> More than 3

The following questions apply to SRP-MIC members only and in no way disqualifies acceptance for Boys & Girls Club membership. Are you a member of the SRP-MIC? Yes No If so, which community? Salt River Lehi

Emergency Information	
Contact (not guardian) _____	Allergies _____
Relationship to child _____	Medications _____
Contact's Phone # _____	Health Ins. Carrier _____

Parent/Guardian Information	
Last Name _____	Last Name _____
First Name _____	First Name _____
MI _____ Suffix (Jr., etc.) _____	MI _____ Suffix (Jr., etc.) _____
Relationship to child _____	Relationship to child _____
Marital Status _____	Marital Status _____
Street Address _____	Street Address _____
City _____	City _____
State _____ Zip _____	State _____ Zip _____
Home Ph# _____	Home Ph# _____
Business Ph# _____	Business Ph# _____
Cell Ph# _____	Cell Ph# _____
Email _____	Email _____
Employer _____	Employer _____
Job Title _____	Job Title _____

Household Information	
Annual Household Income (check one)	
<input type="checkbox"/> Under \$10,000	<input type="checkbox"/> \$40,000 - \$49,999
<input type="checkbox"/> \$10,000 - \$19,999	<input type="checkbox"/> \$50,000 - \$99,999
<input type="checkbox"/> \$20,000 - \$29,999	<input type="checkbox"/> \$100,000+
<input type="checkbox"/> \$30,000 - \$39,999	
Member Lives With (Check one)	
<input type="checkbox"/> Both Parents	<input type="checkbox"/> Mother <input type="checkbox"/> Father
<input type="checkbox"/> Grandparents	<input type="checkbox"/> Stepmother <input type="checkbox"/> Stepfather
<input type="checkbox"/> Guardian	<input type="checkbox"/> Other _____

I give my permission for emergency medical treatment of my child for illness or accident, if I cannot be contacted. I give full consent to publish all photographs, motion pictures and/or videos for any and all Club related exhibitions, public displays, publications and/or advertising purposes, without limitation or reservation. I also agree no compensation will be paid for any of the aforementioned. I hereby give my permission for my child to become a member of the Boys & Girls Clubs of Greater Scottsdale. I understand that the Club is not responsible for the time or manner in which he/she arrives at or leaves the Club and that he/she may come and go at his/her own volition. The Boys & Girls Clubs and its property are not responsible for personal injury or loss of property.

Parent/Guardian Signature _____ Witness _____ Date _____

Office Use Only	
Start Date _____	Expiration Date _____
Revised Jul 09	

BOYS & GIRLS CLUBS OF GREATER SCOTTSDALE

Technology Acceptable Use Policy

Introduction

The Boys & Girls Clubs of Greater Scottsdale has established a computer network and is pleased to offer Internet access for member use. This will allow members to have access to a variety of Internet resources. In order for members to use the Internet, their parents or guardians must first read and understand the following acceptable use policies.

Acceptable Uses

1. The computer network at BGCS has been set up in order to allow Internet access for educational purposes. This includes activities, peer review of assigned work, and the exchange of project-related ideas, opinions, message boards, and other means.
2. Members will have access to the Internet via the computers in the Club and access is limited to when those computers/areas are open.
3. Network users must respect resource limits and will only be able to save files to the computers with staff permission. Large files that may take up excessive amounts of storage space might not be allowed to save.
4. Member use of the Internet is contingent upon parent/guardian permission in the form of a signed copy of this Acceptable Use Policy. Parents/guardians may revoke approval at any time.
5. Material created and/or stored on the system is not guaranteed to be private. Network administrators may review the system from time to time to ensure that the system is being used properly. For this reason, members should expect that emails, material placed on personal Web pages, and other work that is created on the network may be viewed by a third party.
6. Network users must keep their passwords private. Accounts and/or passwords may not be shared.
7. Network users are expected to adhere to the safety guidelines listed below.

Unacceptable Uses

1. The network may not be used to download, copy, or store any software, shareware, or freeware.
2. The network may not be used for commercial purposes. Users may not buy or sell products or services through the system without prior permission from the network administrator.
3. Use of the network for advertising or political lobbying is prohibited.

4. The network may not be used for any activity, or to transmit any material, that violates United States or local laws. This includes, but is not limited to, illegal activities such as threatening the safety of another person or violating copyright laws.

5. Network users may not use vulgar, derogatory, or obscene language. Users may not engage in personal attacks, harass another person, or post private information about another person.

6. Network users may not log on to someone else's account or attempt to access another user's files. "Hacking" or otherwise trying to gain access to another person's or organization's computer system is prohibited.

7. Network users may not access Web sites, newsgroups, or chat areas that contain material that is obscene or that promotes illegal acts. If a user accidentally accesses this type of information, he or she should immediately notify a teacher, librarian, and/or network administrator.

8. Network users may not engage in "spamming" (sending an email to more than 10 people at the same time) or participate in chain letters.

Safety Guidelines for Students

1. Never give out your last name, address, or phone number.

2. Never agree to meet in person with anyone you have met online unless you first have the approval of a parent or guardian.

3. Notify an adult immediately if you receive a message that may be inappropriate or if you encounter any material that violates this Acceptable Use Policy.

4. Your parents should instruct you if there is additional material that they think would be inappropriate for you to access. BGCS expects you to follow your parent's wishes in this matter.

Parent/Guardian Permission

I have read and understand the above information about appropriate use of the computer network at BGCS and I understand that this form will be kept on file at the school. I give my child permission to access the network as outlined above. I also understand that my child's work (writing, drawings, etc.) may occasionally be published on the Internet and be accessible on a World Wide Web server.

Parent name (print) _____

Parent signature _____

Date _____



Parent Policy Agreement

Teen's Name: _____ Parent Name: _____

1. ___ I have enrolled my teen at the Virginia G.Piper Branch of the Boys & Girls Clubs of Greater Scottsdale. Membership fees will be \$25 per year and memberships must be renewed one year from sign-up date. Field trips and other optional activities may incur extra costs.
2. ___ I understand that the Club is closed on the following holidays: Independence Day, Memorial Day, Christmas, Thanksgiving, and Labor Day.
3. ___ I understand that I will be notified should my teen become ill during the day, and that it will be necessary to make arrangements to have my teen picked up as soon as possible after notification. If my teen is exposed to a contagious disease, I agree to notify a full time staff and agree that my teen may not be permitted to attend the program.
4. ___ The Boys & Girls Clubs of Greater Scottsdale has my authorization to use photographs, reproduction and any sound recording of my teen. (I attest that my teen's identity is not under protection furthermore, he/she is not under foster care of court order of protective custody).
5. ___ I understand that the Boys & Girls Clubs of Greater Scottsdale reserve the right to suspend my teen from the Club activities if my teen exhibits poor behavior.
6. ___ I approve the administration of pre/post surveys as well as an online evaluation tool to my teen while he/she is participating in the Boys & Girls Clubs of Greater Scottsdale program. I understand these results are helpful in evaluating the effectiveness of the program that the information is strictly confidential, and that copies of the surveys instruments are available to me, upon request.
7. ___ I understand it is my responsibility to have my teen picked up by the posted closing time. Continual tardiness could result in termination of participating in the Boys & Girls Clubs of Greater Scottsdale programs.
8. ___ I give my teen permission to watch PG-13 movies.
9. ___ I give my teen permission to play video games rated T for Teen.
10. ___ I understand that the Club has an Open Door Policy. I understand it is not the responsibility of the staff to make sure that my teen remains inside the Teen Center.
11. ___ I understand that the Branch Director may terminate the member's enrollment for any of the following reasons: parent is consistently late picking up the member after center closes, behavior is continually disruptive to property and/or refusal to replace damaged property, any single incident that is deemed by the Branch Director to be dangerous, harmful or disruptive to staff or members.

NOTE: If any item does not meet with your approval, please state the reason on the lines provided below.

Signature of Parent/ Guardian

Date



BOYS & GIRLS CLUBS
OF GREATER SCOTTSDALE

THE POWER OF POTENTIAL

Teen Member Code of Conduct

Thank you for registering your child into our club program. We understand that having your teen attend the Sal Cosenza Teen Center of the Boys & Girls Clubs of Greater Scottsdale may be a new experience for many parents. A positive club environment is critical to help us insure the best possible experience for your teen. For that reason, we have established certain behavior policy guidelines.

Club members are expected to conduct themselves in a manner that is consistent with the vision, goals and beliefs of the Boys & Girls Clubs of Greater Scottsdale. Accordingly, members are prohibited from engaging in behavior (1) that obstructs, disrupts, or interferes with any club program or activity, (2) that endangers or threatens the safety of any person, or (3) that inflicts or threatens to inflict damage on property of Club members, Club employees or the Club's facilities. Members who fail to abide by this general behavioral expectation will be subject to appropriate discipline.

Any violation of the Youth Member Code of Conduct may result in the following consequences:

1. The member will receive a warning about the unwanted behavior
2. The member may be isolated from other members
3. The member may lose privileges, i.e. not permitted to attend a field trip or other off-site activity
4. The member may have to initial an entry in the discipline log at the Teen Center
5. Parents may be contacted
6. The member will make restitution, if necessary
7. Member may be sent home early
 - a. **IF A MEMBER IS SENT HOME EARLY, HE/SHE MUST BE PICKED UP WITHIN AN HOUR OF PARENT NOTIFICATION OR HE/SHE WILL BE SUSPENDED THE FOLLOWING DAY.**
8. The member may be suspended from Club activities including but not limited to field trips, basketball leagues, and other extracurricular activities
9. For vehicle violations, members may be suspended from riding the bus and/or van
10. The member may be suspended from club premises entirely
11. For repeated or serious violations, the member may have their membership revoked

For serious violations, the following may occur in addition to the consequences listed above. Serious violations include but are not limited to fighting, roughhousing, **bullying**, direct defiance toward staff, inappropriate touching and/or comments, and theft:

- | | |
|------------------------------------|---|
| 1 st Serious Violation: | Member may be sent home early and receive a 1 day suspension from the Club. |
| 2 nd Serious Violation: | Member may be sent home early and receive a 1-3 day suspension from Club. Member will meet with the TDS upon return to discuss a Behavior Improvement Plan. |
| 3 rd Serious Violation: | Member may be sent home early and receive a 3-10 day suspension from the Club. Member will meet with the TDS and/or Branch Director upon return to discuss a Behavior Improvement Plan. |
| 4 th Serious Violation: | Member may be suspended for an extended period of time. Meeting with parent, member, Branch Director and Teen Development Supervisor will be required for member return. Member will be on probation upon return. |

Note: Chronic minor violations may result in similar consequences.

Consistent with the General Behavior Expectations, the following specified behaviors are prohibited on Club property, including Club vehicles, on field trips or any other off-site activity. Each situation will have individual attention and disciplinary decisions will be made dependant on the severity of the incident. Disciplinary actions are at the discretion of the Branch Director and Youth Development Supervisor and will be connected to the misconduct in a logical and timely manner.

1. **Bullying/Harassment**-includes any actions or words that make another member feel threatened, uncomfortable or unsafe. These actions or words become harassment when the victim has made it clear that the actions and/or words are offensive. Our no-tolerance bullying policy will be enforced.
2. **Theft/Stealing**- includes the unauthorized taking or possession of the property of the Club or another member without consent. This includes unauthorized use of the Snack Bar on the Teen Side.
3. **Fighting/Horseplay**-includes two or more persons engaged in any violent or physically hostile behavior directed toward each other. "Horseplay" includes roughhousing and other playful behavior or play-fighting that, though not intended to harm, presents a reasonable risk of harm or otherwise threatens the safety of students or others. Anyone who encourages or directs another to engage in any violent or physically hostile behavior, i.e. "egging on the fight" may be subject to the same disciplinary action as is the person who engages in the action. Lack of direct involvement will not excuse the encouragement or implicit consent of a member to violations of the rules.
4. **Vehicle Misconduct**-includes failure to abide by the General Behavior Policy while being transported in a vehicle owned or operated by the Boys & Girls Club, or failure to observe any of the following specific rule while riding in a vehicle owned or operated by the Club.
 - a. Follow the driver's instructions.
 - b. Remain seated with the seatbelt fastened.
 - c. Keep all body parts inside the vehicle.
 - d. Talk quietly using respectful language.
 - e. Be courteous at all times
 - f. Do not throw anything inside the vehicle or from the vehicle.
 - g. Do not eat or drink
5. **Defiance**- Includes refusing to obey a reasonable directive issued by any club employee, including club volunteers.
6. **Disruptive, Obscene or Disrespectful Behavior**- "disruptive behavior" includes any behavior that distracts from or interrupts the club programs or activities. "Obscene behavior" includes the use of profanity, the use of vulgar or offensive gestures, or the depiction, display or distribution of materials that are offensive to the commonly accepted standards or decency. "Disrespectful behavior" includes any behavior that is discourteous, rude, insolent, deceptive, or otherwise fails to show appropriate regard for the personal dignity of another. Included in this category is indecent exposure, regardless of the ages of the child. These standards will apply specifically to the use of Club computers in the Teen Center; violations of these rules will result in above-mentioned consequences.
7. **Vandalism**- includes damaging, destroying, defacing, significantly altering or mutilating objects, property, or materials belonging to club members, club employees or materials that are property of the club. Destruction of club bathrooms or facilities, including intentional flooding of toilets is considered vandalism.
8. **Computer Misuse**-includes any violation of the Acceptable Use Policy, as set forth in the Membership Packets.

Please sign indicating you have read and agree with the Boys & Girls Clubs of Greater Scottsdale's Behavior Policy.

Child's name

Parent's signature

Date